Preble County Board of Developmental Disabilities
Board Meeting Minutes
April 16, 2026

BOARD IN-SERVICE: SSA and Waiver Services Overview; **Stacy Pettit, H.R. Director presented on the behalf of Brooke Warren, Service and Support Administration Manager** who gave prior notice of absence for the in-service.

The Preble County Board of Developmental Disabilities held their monthly Meeting on Thursday April 16, 2026 at 112 W. Main Street; Eaton, Ohio. The meeting was called to order at 6:00 p.m. by Ms. Garrett. Ms. Long and Mr. Heggs gave prior notice of absence. Mr. Kovach and Ms. Warren joined via Zoom. Ms. Greenawalt-Cherry also gave prior notice of absence.

I. ROLL CALL

Stephanie Garrett; present	Jodi Long; excused	Jason Heggs; excused
Mike Blakeley; present	Jacob Kovach; present	Eva Howard; present

II. PRAYER

Mr. Blakeley led the Board in prayer.

III. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in by reciting the Pledge of Allegiance, led by Ms. Howard.

IV. INTRODUCTION OF STAFF/GUESTS

Brian Green, Superintendent; Brooke Warren, SSA Manager (via Zoom); Avery Huff, Community Relations Manager; Steve McEldowney, Business Director; Stacy Pettit, H.R. Director and Danielle Denlinger, Administrative Assistant

V. PRESENTATION BY GUESTS

None

VI. EXECUTIVE SESSION: Motion to enter into executive session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Motion to enter Executive Session

A motion was made by Mike Blakeley and seconded by Eva Howard to enter into Executive Session at 6:01 p.m.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes	Jodi Long; excused	Jason Heggs; excused
Mike Blakeley; yes	Jacob Kovach; yes	Eva Howard; yes

Motion passed.

Adjournment from Executive Session
A motion was made by Mike Blakeley and seconded by Eva Howard adjourning from Executive Session at 6:56 p.m.

Ms. Garrett asked for a voice vote. Motion passed unanimously.

VII. PRESENTATION OF MINUTES

The minutes of March 19, 2026 Board Meeting were reviewed. A motion was made by Jacob Kovach and seconded by Mike Blakeley to approve the **Regular Board Meeting Minutes of the March 19, 2026 meeting** as presented.

Ms. Garrett asked for a voice vote. Motion passed unanimously.

VIII. PRESENTATION OF FINANCIAL REPORTS

Steve McEldowney gave an overview of the monthly financial report for the month of March 2026. A motion was made by Mike Blakeley and seconded by Eva Howard to approve the **March 2026 Financial Report** as presented.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes	Jodi Long; excused	Jason Heggs; excused
Mike Blakeley; yes	Jacob Kovach; yes	Eva Howard; yes

Motion passed.

IX. NEW BUSINESS

A. Table of Organization: The Superintendent recommends the Board approve the Table of Organization as presented.

A motion was made by Eva Howard and seconded by Mike Blakeley to approve the Table of Organization as presented.

Ms. Garrett asked for a voice vote. Motion passed unanimously.

B. Personnel Actions:

New Hires:
None

Resignations:
None

Open Positions:
SSA, Full-Time; Replace - Moore
Behavior Support Coordinator, Full-Time; New - HOLD
Early Intervention Manager, Full-Time; Replace - Fuller - HOLD
SSA, Full-Time; NEW - HOLD
SSA, Full-Time; Replace- Armstead - HOLD
SSA, Full-Time; Replace- Forney - HOLD

Promotions/Transfers:
None

C. Policies/Procedures:
Change to Policy
1110- Social Media Policy (Privacy and Security Standards Manual)

Policies Rescinded
None

New Policy
520- Resolution of Complaints and Appeals of Adverse Action

Date Change and Reformatting Only
None

A motion was made by Eva Howard and seconded by Mike Blakeley to approve the above changes to the list of policies.

Ms. Garrett asked for a voice vote. Motion passed unanimously.

X. LEADERSHIP REPORTS

Ms. Pettit provided a brief update from the Human Resources department. She shared the Strategic Plan updates are not yet available, but she intends to present them to the board at the next board meeting, being held in June. She also noted that she will be recruiting for the open SSA position, alongside SSA Manager Brooke Warren.

Ms. Warren gave an update from the SSA department. She shared that the caseload of the resigned SSA has been dispersed and all deadlines were met regarding specific documents. She praised the department for their hard and efficient work during the transition. She stated that SSA interviews are going to be scheduled soon and she is looking through candidates alongside Ms. Pettit. Next, she shared that SSA Danielle Pieratt will begin training with Dawn Spitler, Medicaid Manager, doing Medicaid billing. SSA Administrative

Assistant Amy Salyers will serve as a backup in the absence of Danielle. Lastly, she shared that there are many new children coming from the Early Intervention department and other new eligibilities as well.

Ms. Greenawalt-Cherry was not in attendance at the meeting. H.R. Director, Stacy Pettit shared a brief update on the behalf of her absence. She shared that the annual percentage ranking is meeting requirements, being the highest ranking available. Next, it was noted that the combined outreach presentation with the central intake outreach coordinator visited the Preble County Educational Service Center this week and will be stopping at Job and Family Services next week to present. Lastly, she shared that the upcoming Party in the Park will be on May 7th, held at Fort St. Clair from 5-7 p.m.

Ms. Huff shared about many of the community involvement events going on. Herself and SSA's Bailie Fraizer, Savannah Thompson, and Tara Williams attended a regional sensory inclusion workshop in Dayton on April 14th. She noted that they walked away with some great tips and hope to implement them at future county board events. Next, she shared that the Resource Fair and Movie Night, hosted at Star Theatre by the Early Intervention department, had a great turnout of 275 people. Lastly, Ms. Huff shared that her and SSA's Bailie Fraizer and Savannah Thompson presented to the third grade at Twin Valley Community Local Schools regarding advocacy and inclusion with peers.

Mr. McEldowney shared an update from the Business Office. As previously discussed, the Cost Projection Report was due April 1st, and it has been submitted. He noted an increase in waiver utilization, which aligns with trends seen across the state of Ohio. Additionally, he is collaborating with the EI department on the Fiscal Year 2027 application. He reported that Title XX funds are due at the end of this month. Lastly, he noted that the bus the county board owned was sold to a church for their utilization.

Mr. Green provided a brief update on the discussion across the state regarding funding and the financial state of many county boards. He shared no further comments.

XI. OTHER

XII. COMMENTS

XIII. NEXT MEETING – Thursday June 18, 2026 at 6:00 p.m. – Early Intervention Overview In-Service at 5:30 p.m.

XIV. ADJOURNMENT

A motion was made by Mike Blakeley and seconded by Eva Howard to adjourn the meeting at 7:42 p.m.

Ms. Garrett asked for a voice vote. Motion passed unanimously.

Stephanie Garrett

PRESIDENT

6/18/26

DATE

RECORDING SECRETARY

06/22/2026

DATE