



The MISSION of the Preble County Board of DD is to support individuals with developmental disabilities to live, learn, work, and socialize as they choose.

SUPERINTENDENT'S AGENDA SUMMARY

May 18, 2023

5:30 board in-service training

6:00 p.m. board meeting

BOARD IN-SERVICE: Community Integration- Brooke Warren, SSA Manager

I. ROLL CALL

II. PRAYER

III. PLEDGE OF ALLEGIANCE

IV. INTRODUCTION OF STAFF/GUESTS

V. PRESENTATION BY GUESTS

VI. PRESENTATION OF MINUTES

A. April 20, 2023 Board Meeting Minutes

VII. PRESENTATION OF FINANCIAL REPORTS

A. Monthly Financial Report April 2023

VIII. OLD BUSINESS

A. Update – Building Plans

IX. NEW BUSINESS

- A.** El Service Coordinator- Administrative Assistant Proposal: Superintendent recommends the Board approve the position of El Service Coordinator- Administrative Assistant as presented.
- B.** Additional SSA Proposal: Superintendent recommends the Board approve adding an additional SSA as presented.
- C.** Table of Organization: Superintendent recommends the Board approve Option A or Option B of the Table of Organization as presented.
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D. Leadership Reports

- E. Ethics Approvals:** The Ethics Committee will meet as needed prior to the Board meeting. Statue requires that the Board adopt the recommendations of the Ethics Committee.

F. Personnel Actions:

i. New Hires: None

ii. Resignations:

- a. Holly Simones, SSA- May 3, 2023

iii. Open Positions:

- a. SSA – Posted 2 full time positions
b. 0.5 FTE Provider Supports – on hold
c. Behavior Support Coordinator- Posted 1 full time position

iv. Promotions/Transfers:

- a. Danielle Pieratt, SSA to Temporary Team Lead- May 1, 2023

G. Policies/Procedures:

i. Change to Policy:

202 Expenditure of Public Funds- Re-titled & reformatted
205 Title XX- Language change & reformat
601 Volunteer- Language change & reformat

ii. Policies Rescinded:

None

ii. New Policy:

201 General Fiscal Policy
203 Gifts & Donations
204 Fees for Services
301 Appointing Authority
302 Political Activity
303 Employment Records
304 Visitors to Building
305 Equal Employment Opportunity
306 Filling Vacant Positions
307 Disability Separations & Voluntary Reductions
308 Non- Disability Separations
311 Probationary Periods
312 Certifications, Registrations & License
313 Life & Medical Insurance
314 Ohio Public Employment Retirement System (OPERS)
315 Employee Compensation
317 Outside Employment

318 Workers Compensation & Unemployment Compensation
328 Medical Examinations
329 Intermittent Employees
901 Recreation Transportation

iv. Date Change and Reformatting Only:

101 Board Mission & Vision
102 Board Orientation New Member
103 Governance of Board Operations
104 Duties of Board Officers
105 Responsibilities & Prohibitions of Board Members
106 Appearance & Presentation Before the Board
107 Meetings of the Board
108 Administrative Organization
109 Table of Organization
110 Digital Recording
111 Strategic Plan
401 Early Intervention
402 Early Intervention Confidentiality
501 Service & Support Administration
602 Development & implementation of Behavior Support
701 Community Relations

X. OTHER

XI. COMMENTS

XII. NEXT MEETING: Thursday June 15, 2023- In-service at 5:30 and Board meeting at 6:00 p.m.

XIII. ADJOURNMENT