

Preble County Board of Developmental Disabilities
Board Meeting Minutes
February 20, 2020

- I. The meeting was called to order at 6:00 PM by Stephanie Garrett, Vice President.
- II. Roll Call: Dixie Gabbard, aye
Stephanie Garrett, Vice President, aye
Eva Howard, President, absent
Lisa Hoying, aye
Jodi Long, Secretary, aye
Allie Shafer, aye
- III. Approval of board member absence (if necessary)
A motion was made by Lisa Hoying and seconded by Jodi Long to excuse Eva Howard from the meeting with prior notice.
- Roll Call:
Dixie Gabbard, aye Stephanie Garrett, aye Eva Howard, absent
Lisa Hoying, aye Jodi Long, aye Allie Shafer, aye
- IV. Others in attendance: Bethany Schultz, Superintendent
Jenna Taylor, MBS
- V. Approval of Minutes
A motion was made by Allie Shafer and seconded by Jodi Long to approve the January 2020 Regular and Organizational Board Meeting as presented.
- Roll Call:
Dixie Gabbard, aye Stephanie Garrett, aye Eva Howard, absent
Lisa Hoying, aye Jodi Long, aye Allie Shafer, aye
- VI. Financial Report
Jenna Taylor presented the December 2019 and January 2020 financial report. A motion was made by Lisa Hoying and seconded by Dixie Gabbard to approve the December 2019 and January 2020 financial report as presented.
- Roll Call:
Dixie Gabbard, aye Stephanie Garrett, aye Eva Howard, absent
Lisa Hoying, aye Jodi Long, aye Allie Shafer, aye
- VII. Superintendent Report
Bethany Schultz, Superintendent presented a written report prior to the meeting. Mrs. Schultz reported
- Discussion Items/ Informational Items

- Early Intervention Update
- Community Outreach Update
- SSA Team Update
- Community Education and Special Projects Coordinator Position
- Personnel Policy Manual Update from Evans and Associates

A motion was made by Allie Shafer and seconded by Lisa Hoying to approve the updated Personnel Policy Manual from Evans and Associates as presented.

Roll Call:

Dixie Gabbard, aye	Stephanie Garrett, aye	Eva Howard, absent
Lisa Hoying, aye	Jodi Long, aye	Allie Shafer, aye

VIII. Hearing of the Public

There were no requests for hearing of the public.

IX. Executive Session

A motion was made by Jodi Long and seconded by Dixie Gabbard to go into Executive Session at 6:54 PM according to ORC 121.22 (G) (1) To consider the employment and compensation of a public employee.

Roll Call:

Dixie Gabbard, aye	Stephanie Garrett, aye	Eva Howard, absent
Lisa Hoying, aye	Jodi Long, aye	Allie Shafer, aye

A motion was made by Lisa Hoying and seconded by Allie Shafer to adjourn out of executive session at 7:30 PM.

Roll Call:

Dixie Gabbard, aye	Stephanie Garrett, aye	Eva Howard, absent
Lisa Hoying, aye	Jodi Long, aye	Allie Shafer, aye

X. Early Intervention

A motion was made by Jodi Long and seconded by Lisa Hoying to approve an increase for the Early Intervention Service Coordinator position, with an hourly base rate of \$17.50.

Roll Call:

Dixie Gabbard, aye	Stephanie Garrett, aye	Eva Howard, absent
Lisa Hoying, aye	Jodi Long, aye	Allie Shafer, aye

XI. Table of Organization Update

A motion was made by Dixie Gabbard and seconded by Jodi Long to approve an update to the Table of Organization, which adds one SSA position for the purposes of growth, increased monitoring, and maintaining quality services.

Roll Call:

Dixie Gabbard, aye

Stephanie Garrett, aye

Eva Howard, absent

Lisa Hoying, aye

Jodi Long, aye

Allie Shafer, aye

XII. Adjournment

A motion was made by Allie Shafer and seconded by Lisa Hoying to adjourn the meeting. Meeting adjourned at 7:45 PM.

Roll Call:

Dixie Gabbard, aye

Stephanie Garrett, aye

Eva Howard, absent

Lisa Hoying, aye

Jodi Long, aye

Allie Shafer, aye

Meeting Minutes prepared by: Jenna Taylor

Minutes approved by board on: March 25, 2020