

Preble County Board of Developmental Disabilities
Board Meeting Minutes
November 19, 2019

- I. The meeting was called to order at 6:04 pm by Eva Howard, President.
- II. Roll Call: Dixie Gabbard, Secretary, absent
Stephanie Garrett, Vice President, aye
Eva Howard, President, aye
Lisa Hoying, absent
Steve Hurd, aye
Jodi Long, aye
Allie Shafer, absent
- III. Approval of board member absence
A motion was made by Stephanie Garrett and seconded by Steve Hurd to excuse Dixie Gabbard, Lisa Hoying, and Allie Shafer from the meeting with prior notice.
- Roll Call:
Dixie Gabbard, absent Stephanie Garrett, aye Eva Howard, aye
Lisa Hoying, absent Steve Hurd, aye Jodi Long, aye
Allie Shafer, absent
- IV. Others in attendance: Bethany Schultz, Superintendent
Jenna Taylor, MBS
- V. Approval of Minutes
A motion was made by Jodi Long and seconded by Stephanie Garrett to approve the October 2019 Regular Board Meeting minutes as presented.
- Roll Call:
Dixie Gabbard, absent Stephanie Garrett, aye Eva Howard, aye
Lisa Hoying, absent Steve Hurd, abstained Jodi Long, aye
Allie Shafer, absent
- VI. Financial Report
Jenna Taylor presented the October 2019 financial reports. A motion was made by Steve Hurd and seconded by Jodi Long to approve the October 2019 financial report as presented.
- Roll Call:
Dixie Gabbard, absent Stephanie Garrett, aye Eva Howard, aye
Lisa Hoying, absent Steve Hurd, aye Jodi Long, aye
Allie Shafer, absent

Jenna Taylor also presented a Health Insurance memo proposal to the board which details information about the board absorbing the first month's employee increase to health and dental insurance, due to getting the rates too late in October for them to be applied to the November payroll. A motion was made by Steve Hurd and seconded by Stephanie Garrett to approve the health insurance absorption, as presented.

Roll Call:

Dixie Gabbard, absent	Stephanie Garrett, aye	Eva Howard, aye
Lisa Hoying, absent	Steve Hurd, aye	Jodi Long, aye
Allie Shafer, absent		

VII. 2020 Budget

Jenna Taylor presented recommendations for a revision to the 2020 Budget, which was approved by the board on September 17, 2019. Ms. Taylor also discussed the establishment of the reserve fund, per ORC 5705.222. A motion was made by Steve Hurd and seconded by Jodi Long to approve the 2020 Budget Revisions as presented.

Roll Call:

Dixie Gabbard, absent	Stephanie Garrett, aye	Eva Howard, aye
Lisa Hoying, absent	Steve Hurd, aye	Jodi Long, aye
Allie Shafer, absent		

VIII. Executive Session

A motion was made by Steve Hurd and seconded by Stephanie Garrett to go into Executive Session at 6:45 pm according to ORC 121.22 (G) (1) To consider the employment and compensation of a public employee.

Roll Call:

Dixie Gabbard, absent	Stephanie Garrett, aye	Eva Howard, aye
Lisa Hoying, absent	Steve Hurd, aye	Jodi Long, aye
Allie Shafer, absent		

A motion was made by Stephanie Garrett and seconded by Jodi Long to adjourn out of executive session at 7:12 pm.

Roll Call:

Dixie Gabbard, absent	Stephanie Garrett, aye	Eva Howard, aye
Lisa Hoying, absent	Steve Hurd, aye	Jodi Long, aye
Allie Shafer, absent		

IX. Strategic Plan

Jenna Taylor presented the 2017-2019 Strategic Plan Progress Report. Ms. Taylor also presented the proposal for the 2020-2022 Strategic Plan. A motion was made by Jodi Long and seconded by Steve Hurd to approve the 2020-2022 Strategic Plan as presented.

Roll Call:

Dixie Gabbard, absent

Stephanie Garrett, aye

Eva Howard, aye

Lisa Hoying, absent

Steve Hurd, aye

Jodi Long, aye

Allie Shafer, absent

X. Superintendent Report

Bethany Schultz, Superintendent presented a written report prior to the meeting. Mrs. Schultz reported

o Discussion Items/ Informational Items

- Early Intervention Update
- Community Outreach Update
- SSA Team Update

XI. Contracts and Policies

A motion was made by Steve Hurd and seconded by Stephanie Garrett to approve the following contracts and policies as noted below, or with the following changes:

Contract or Policy	Description	Cost
Primary Solutions	Infal Software, Payroll, A/R and A/P	\$5,806 \$90/hr support
Carter's Cleaning	Office cleaning and ASK playground trash pick up	\$10,300 (approximate)
Comprehensive Healthcare	Rule requirement to complete Nursing Quality Assurance Reviews	\$7,000 (not to exceed)
WestCON	MUI, Provider Business Support and Compliance Reviews, Intake and Eligibility Assessments, Monthly Waiver Utilization Reports, Play Project and Teaching Play, Accreditation Support, HR consulting, PR/marketing	\$186,000 (not to exceed)
L&M Products	Paper shredding	\$960
Speech Pathology Services	Early Intervention assessments and primary service provider services	\$39,000 (not to exceed) (1/1/20-12/31/21)
Triangle Therapy	Early Intervention assessment services and primary service provider services	\$10,000 (not to exceed) (1/1/20-12/31/21)
Strategies for Behavior Management	Providing behavior support, spearheading the Human Rights Committee (pending prosecutor approval)	\$45,000 (not to exceed)
2020 Program Calendar	n/a	

Roll Call:

Dixie Gabbard, absent

Stephanie Garrett, aye

Eva Howard, aye

Lisa Hoying, absent

Steve Hurd, aye

Jodi Long, aye

Allie Shafer, absent

XII. Hearing of the Public

There were no requests for hearing of the public.

XIII. Adjournment

A motion was made by Stephanie Garrett and seconded by Jodi Long to adjourn the meeting. Meeting adjourned at 7:25 pm.

Roll Call:

Dixie Gabbard, absent

Stephanie Garrett, aye

Eva Howard, aye


Lisa Hoying, absent

Steve Hurd, aye

Jodi Long, aye

Allie Shafer, absent

Meeting Minutes prepared by: Jenna Taylor



Eva Howard, President

Dixie Gabbard, Secretary