

_____ COUNTY BOARD OF DD

STATE OF OHIO

COUNTY OF _____

_____ BEING DULY SWORN, DEPOSES AND SAYS:

(Name)

1. The affiant (referred to in this affidavit as the "applicant") is applying for the position of at the _____ County Board of Developmental Disabilities (referred to in this affidavit as the "Board").

2. The applicant understands that the Board is required to conduct a criminal records check of all new employees, including gathering a set of impressions of the applicant's fingerprints, a reference check of past and present employers, and a review of certain databases. The applicant further understands that, if the applicant is applying for a position which includes transporting individuals with developmental disabilities, a copy of the applicant's abstract regarding the record of convictions for violations of motor vehicle laws will be requested from the registrar of motor vehicles. The applicant agrees to sign all forms necessary for the Board (or the Board's designee) to receive this information and understands that failure to do so means the Board will not employ the applicant. **By signing below, the applicant hereby consents to the Board conducting the criminal records check required under Ohio law.**

(Applicants: Check either 3 or 4 but not both)

_____ 3. The applicant states that he/she has been a resident of Ohio for the five year period preceding this application. The applicant agrees to provide proof to the Board that he/she has been a resident of Ohio for the five year period preceding this application.

_____ 4. The applicant states that he/she has not been a resident of Ohio for the five year period preceding this application.

(Applicants: Check either 5 or 6 but not both)

_____ 5. The applicant states that he/she has not been convicted of or plead guilty to any of the offenses listed in Exhibit 1. Exhibit 1 is attached to and hereby made a part of this affidavit. The applicant states that he/she has read Exhibit 1 as acknowledged by applicant's initials on every page of Exhibit 1.

_____ 6. The applicant states that he/she has been convicted or plead guilty to any of the offenses listed in Exhibit 1. Exhibit 1 is attached to and hereby made a part of this affidavit. The applicant states that he/she has read Exhibit 1 as acknowledged by applicant's initials on every page of Exhibit 1. For each offense for which the applicant has been convicted or plead guilty the applicant states:

- a. The original charge was _____
- b. The conviction was for _____
- c. The date of the conviction was _____
- d. The sentence was _____
- e. The date of the completion of all term of the sentence was _____

f. The circumstances of the crime were as follows: _____

7. The applicant understands that, in accordance with Section 109.572 of the Ohio Revised Code, the Board is entitled to information regarding all convictions or guilty pleas of the applicant with respect to offenses listed or described in Exhibit 1, including those that have been expunged or sealed under Ohio law. **The applicant understands that he/she must disclose such expunged or sealed convictions to the Board.**

8. The applicant agrees to inform the Board, **within 14 calendar days**, if, while the applicant is employed by the Board, the applicant is ever formally charged with, convicted of, or pleads guilty to, any of the offenses listed in Exhibit 1. The applicant understands that failure to report formal charges, a conviction or a guilty plea, to the Superintendent may result in the applicant being dismissed from Board employment.

9. The applicant states that the above information is complete, true and accurate under penalty of perjury.

10. The applicant understands that the accuracy of this information is a condition of employment and that the Board is relying on the accuracy of this information in making any offer of employment to the applicant.

11. The applicant understands that he/she may be discharged if any of the above information is false, incomplete, or misleading.

FURTHER AFFIANT SAYETH NAUGHT.

Signature of Affiant

Date: _____

Sworn to and subscribed before me at _____, Ohio, this ___ day of _____, 20__.

Notary Public

My commission expires:
