



PREBLE COUNTY
• • • *Board of* • • •
DEVELOPmental
DisABILITIES
♻️...Putting People First

PREBLE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

AGENDA
August 14, 2018

VISION

The vision of the Preble County Board of DD is to provide the best possible opportunity for individuals with developmental disabilities to have the kind and quality of life he or she chooses.

MISSION

The mission of the Preble County Board of DD is to support individuals with developmental disabilities to live, learn, work, and socialize as they choose.

PREBLE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

**Tuesday, August 14, 2018
PCBDD Administrative Offices
200 Eaton Lewisburg Road
Suite 201
Eaton, Ohio
6:00 p.m.**

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Board Member Absence**
- IV. Pledge of Allegiance**
- V. Reading of the Vision and Mission Statement**
- VI. Approval and Note Receipt of Minutes**
 - June 12, 2018 Regular Board Meeting Minutes
 - August 2, 2018 Personnel and Finance Committee Meeting Minutes
 - August 2, 2018 Policy Committee Meeting Minutes
- VII. Financial Report**
 - May and June 2018 Board Financial Statement
- VIII. Administrative Reports**
 - Superintendents Report
 - Action Items:
 - RSSI Housing Contract
 - Policies
 - Discussion/Informational Items
 - Events and Activities
 - Early Intervention Update
 - Community Outreach Update
 - SSA Team Update
- IX. Hearing of the Public**
- X. Executive Session**
- XI. Action Items**

- Compensation Policy
- Salary Ranges
- Table of Organization

XII. Adjournment

Next Board Meeting – September 11, 2018 @ 6:00 p.m.

Board Motion Agenda
August 14, 2018

I. Call the meeting to order at _____ p.m.

II. Roll Call

Attendance

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

III. Approval of Board member absence (if necessary)

A motion was made by _____ and seconded by _____ to excuse _____ from the meeting with prior notice.

Roll Call:

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

IV. Pledge of Allegiance

V. Reading of Vision and Mission Statement

VI. Approval of Minutes

A motion was made by _____ and seconded by _____ to approve the **June 2018 Regular Board Meeting Minutes, Finance and Personnel Meeting Minutes, and Policy Committee Meeting Minutes** (as presented/or with the following changes):

Roll Call:

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

VII. Financial Report

A motion was made by _____ and seconded by _____ to approve the **May and June 2018** financial report as presented (or with the following changes):

Roll Call:

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

VIII. Administrative Reports:

➤ **Superintendent's Report**

- Action Items: Contract

Vendor	Services
Residential Supports and Services Inc. (RSSI)	Manage housing for persons served by Preble County Board of DD

A motion was made by _____ and seconded by _____ to approve the RSSI contract.

Roll Call:

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
 Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

- Table of Organization, EI Service Coordinator combining with children's SSA.

A motion was made by _____ and seconded by _____ to approve the new position description.

Roll Call:

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
 Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

The Policy Committee recommends the following policies to be approved:

Policy	Review Reason	Outcome
Personnel Policies and Procedures Section 2 Table of Contents	Proposed addition: 2.19 Employee Compensation	✓
2.0 Personnel Policy	Cosmetic Changes, deletion of paper time cards	✓ Change PCDD to PCBDD
2.1 Dress and Personal Appearance	Updated: Jeans can be worn on Friday, cosmetic changes	✓ Change PCDD to PCBDD
2.2 Expense Reimbursement	Deleted: cell phone stipends, cosmetic changes	✓ Omit a sentence refereeing time frames, corrected a mis-spelling

2.3 Solicitation	Discuss who can sanction solicitation of goods	✓ Delete groups listed that are no longer part of the PCBDD
2.4 Disciplinary Action	Cosmetic changes	✓ Remove “/” and “-“ noted inappropriately, changes Director to supervisor
Personnel Policies and Procedures Section 3 Table of Contents	Proposed addition: 3.12 policy was added under previous superintendent but the content page was not updated. 3.13 New policy required for CB’s to address provider overtime.	✓
3.13 Independent Provider Overtime	New Policy, to address protocol for processing provider overtime.	✓

Roll Call:

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
 Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

○ **Discussion Items/ Informational Items**

- Events and Activities(Superintendent/SSA Director)
- Early Intervention Update
- Community Outreach Update
- SSA Team Update

IX. Hearing of the Public

X. Executive Session

Adjournment to Executive Session

A motion was made by _____ and seconded by _____ to adjourn into executive session at _____ pm for the purpose of discussing employment of a public employee.

Roll Call:

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
 Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

Adjournment from Executive Session

A motion was made by _____ and seconded by _____ to adjourn out of executive session at _____ pm for the purpose of discussing employment of a public employee.

Roll Call:

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

XI. Adjournment

A motion was made by _____ and seconded by _____ to adjourn the meeting at _____ pm.

Roll Call:

Dixie Gabbard _____ Stephanie Garrett _____ Eva Howard _____
Lisa Hoying _____ Steve Hurd _____ Allie Shafer _____

**Superintendent's Report
August 14, 2018**

Action Items

I am requesting approval of the contract with RSSI, to manage properties for persons served by PCBDD.

The policy committee is recommend the approval of the following policies:

Policy	Review Reason	Outcome
Personnel Policies and Procedures Section 2 Table of Contents	Proposed addition: 2.19 Employee Compensation	✓
2.0 Personnel Policy	Cosmetic Changes, deletion of paper time cards	✓ Change PCDD to PCBDD
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Personnel Policies and Procedures Section 3 Table of Contents	Proposed addition: 3.12 policy was added under previous superintendent but the content page was not updated. 3.13 New policy required for CB's to address provider overtime.	✓
3.13 Independent Provider Overtime	New Policy, to address protocol for processing provider overtime.	✓

Discussion/Informational Items

Events and Activities (Superintendent/SSA Director)

- 06/12 Annual Board Member Training
- 06/13 All Staff Meeting, Provided the team an update from the Board Meeting
- 06/27 SSA Forum
- 07/10 Administrative Team Meeting
- 07/13-07/20 Vacation
- 07/24 APSI Meeting
- 07/25 SSA Team Meeting
- 08/02 FCFC Meeting
- 08/02 Board Committee Meetings, (Policy) (Finance and Personnel)
- 08/3 WestCon Board Meeting 05/22 Phone Conference with SODC, regarding services to an Individual placement.
- 08/08 to 08/10 Superintendent Conference/Superintendent Executive Committee Meeting
- Monthly Rotary meetings, worked the fair gate (rotary commitment), screening applicants and interviewing for open SSA positions. Secured new board member from Probate Judge, Stephanie Garrett was appointed and working with the Commission office to secure a new member for the last vacancy.

ASK Playground

Last month the Board approved the replacement of the Tot Swing, the price quoted (\$277.00) did not include the hardware to install, and the total price paid for the swing was \$313.00. Chris Miley installed the swing and applied safety warning labels.

The Board has grant dollars available from the department of natural resources to provide enhancements to the playground. The grant request was originally completed by a previous team member for the purposes of installing cameras and lighting. The planning for the items was prior to sale of the old L&M building, which the cameras and lighting could be connected into the building. We currently have signs at the playground indicating camera surveillance. There was an incident last month in which a youth was assaulted, the parent called to request a look at the video. Consider removing the signs. Other options to consider for the use of grant dollars, would be to install restroom facilities. The cost would exceed the available grant dollars, would need to consider how to raise additional funds. Additionally, consider the ongoing costs of adding restroom facilities, (water, electric, cleaning, supplies, vandalism, etc.) Currently the Board supports the park with replacing equipment when needed, lawn care and trash pickup.

HIT Foundation The Board was requested to make a donation and letter of support to allow HIT to gain tax exempt status. We do not provide any support to HIT foundation currently or in the years 2016 and 2017. See attached document.

Early Intervention Update

Submitted by, Kristen Gardner, Becky Hampton

There were twenty-nine children served by Early Intervention. There was one new enrollment and no exits. Help Me Grow received six referrals and completed enrollments on four of those. The evaluation team completed three Bayley evaluations. We also participated in six Individual Family Service Plan meetings and a Donuts with Di webinar on "Frequency: More is Better". This discussion centered on how to determine how often we see a child and for how long each

visit. We completed 29 visits but also had 21 cancellations! July was a tough month. We are looking forward to August and hopefully more consistency!

In June, we hosted a SOYA family picnic at Safari Junction, Home of Valley Exotic Zoo. We had a great turn out and enjoyed making homemade ice cream!! As always, we are grateful for the support of Jamie and Dianna Beneke and the use of their facility!

Community Outreach Update

Respectfully submitted by Amanda Kopf

On June 24th we attended the Preble County Boom-N-Blast at the Preble County Medical Center. We handed out lots of information as well as some fun, patriotic giveaways for the kids. We had several questions about Help Me Grow and Early Intervention. There was a huge turn out and everyone had a great time.

We also had a Back to School Supply Drive where DD staff donated enough school supplies for 5 of our school age kids that we serve. It seems as though every year the list of supplies gets longer and longer and we wanted to help ease the burden for a few families this year.

The Preble County Board of DD was represented at several events this summer: The Better Life BBQ held in the parking lot of Eagles Point and organized by the Substance Abuse Prevention Partnership (SAPP); Bridges, Bikes, and Blues at the Historical Society; and Purple Paws, Preble Pets Against Domestic Violence which was organized by the YWCA Domestic Violence Shelter and held at Eaton's new Bark Park at Water Works Park.

SSA Update

Respectfully submitted by Hollie Morgan

Active Individuals

Children:	179
Ages: 0-2	27
3-5	22
6-21	130
Adults:	226
Ages: 22-30	63
31-40	46
41-50	34
51-64	52
65+	31

SSA Services

Children:	164
Adults:	168
Total:	332

Waiver Services

Individual Options Waiver:	80
Level 1:	62
SELF Waiver:	2
Total Waivers:	144

Total Active Individuals 405*

*The above number reflects 73 people living in an ICF/DD

We have 40 individuals who work in Community

Executive Session for the purposes of discussing the employment of a public employee.

Action Items:

The Policy committee recommends the approval of the follow policy:

2.19 Compensation Policy	New Policy, to address compensation of employees	✓ Added additional language for clarification purposes
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The Personnel and Finance committee recommends the approval the 2018 salary ranges

Salary Ranges	New salary analysis completed, resulted in new ranges.	✓
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I am requesting a change to the Table of Organization, consideration of approval of combining the Help Me Grow Service Coordination and Children's Service and Support Advocacy Specialist into one position.

At 6:00 p.m. the Regular Meeting of the Preble County Board of DD held Tuesday, June 12, 2018, was called to order. Upon roll call: Dixie Gabbard, aye; Eva Howard, aye; Lisa Hoying, aye; Allie Shafer, aye; Steve Hurd was absent from the meeting with prior notice.

Approval of Board Member Absence

A motion was made by Lisa Hoying and seconded by Allie Shafer to excuse Steve Hurd from the meeting with prior notice. Upon roll call: Dixie Gabbard, aye; Eva Howard, aye; Lisa Hoying, aye; Steve Hurd, absent; Allie Shafer, aye.

Approval of Minutes

A motion was made by Allie Shafer and seconded by Dixie Gabbard to approve the May 2018 Regular Board Meeting Minutes as presented. Upon roll call: Dixie Gabbard, aye; Eva Howard, aye; Lisa Hoying, aye; Steve Hurd, absent; Allie Shafer, aye.

Financial Report

A motion was made by Dixie Gabbard and seconded by Lisa Hoying to approve the April 2018 financial report as presented. Upon roll call: Dixie Gabbard, aye; Eva Howard, aye; Lisa Hoying, aye; Steve Hurd, absent; Allie Shafer, aye.

Finance and Personnel Director, Lauran Motte reviewed the financial report for the month of April 2018. The beginning fund balance for April was \$3,833,357. We brought in revenue in the amount of \$225,754 and expended \$152,326, bringing the ending fund balance to \$3,906,785.

Ask Playground

A motion was made by Dixie Gabbard and seconded by Allie Shafer to approve the purchase of Option 1 – Enclosed Tot Swing for the ASK Playground. Upon roll call: Dixie Gabbard, aye; Eva Howard, aye; Lisa Hoying, aye; Steve Hurd, absent; Allie Shafer, aye.

The need for a replacement swing is due to an 11 year old who placed themselves in the swing and was unable to get out. The Eaton Fire Department was called to assist the child. The outcome resulted in the swing being cut to allow the child to be safely removed.

Events and Activities – Superintendent/SSA Director

Superintendent/SSA Director Bethany Schultz gave an overview of the events and activities in which she was involved during the month of May. She clarified that she was unable to attend the Superintendent Executive Meeting on June 8, 2018 due to an emergency placement that required her attention. She discussed Business Manager Certification, which has been in the process for many months and will hopefully be implemented by the end of the year. The goal of the taskforce has been to develop training requirements that will build competent Business Managers, and draft a Business Manager Certification rule that incorporates training elements and certification criteria. She also discussed Governor John Kasich's Technology First executive order signed May 24, 2018. This makes Ohio the first state in the country to place an emphasis on expanding access to technology for people with disabilities.

Early Intervention

There were twenty-seven children served by Early Intervention services. Help Me Grow received four new referrals and completed eight new enrollments. Three children exited the program. The evaluation team completed seven Bayley evaluations.

Outreach Coordinator Report

Our regional self-advocacy event was in Logan County this month. We learned about the importance of nutrition. We also got to try fruit flavored water. We all got slices of fresh fruit to put in in our water so that we could learn how to naturally sweeten our drink.

Our individuals have waited for the cold weather to pass to start volunteering at the Mobile Food Pantry at the Preble County Fairgrounds. The Food Bank drives a truck loaded with fruits, veggies, and other staples to Preble County once a month and during the Spring, Summer, and Fall, our folks from L&M love to pass food out to those in need. While I was there getting some pictures, I heard so many people talk about how helpful our volunteers are and how much they appreciate them.

In June, we will have an information table with lots of fun, patriotic giveaways for the kids at the Preble County Boom-N-Blast. The event is on June 24th from 5-9pm at the Preble County Medical Center. There will be live music, food trucks, face painting, ice cream, popcorn, and inflatables at this family friendly event. The fireworks will start at dark at 7 mile park

SSA Team

Bethany Schultz gave an overview of the SSA report including 397 active individuals. SSA's continue to meet with Individuals and their teams to complete service plans. As stated last month June and July is a busy time of the year for annual reviews. In addition to planning meetings, SSA's hold monthly communication meetings with providers, complete on going monitoring, respond to emergencies/crisis in addition to their regular day to day activities.

Hearing of the Public

There were no requests for hearing of the public.

Adjournment

A motion was made by Allie Shafer and seconded by Lisa Hoying to adjourn the meeting at 6:13 pm. Upon roll call: Dixie Gabbard, aye; Eva Howard, aye; Lisa Hoying, aye; Steve Hurd, absent; Allie Shafer, aye.

Finance/Personnel Committee Meeting Minutes

August 2, 2018

Attending:

Board Members: Eva Howard, Steve Hurd, Dixie Gabbard; Superintendent: Bethany Schultz.
The Finance/Personnel Committee Meeting was convened at 2:00 p.m. in the Board Office Superintendent's office.

Executive Session:

A motion was made by Eva Howard and seconded by Dixie Gabbard to adjourn into executive session at 2:01 pm for the purpose of discussing employment of a public employee.

Roll Call: Dixie Gabbard, aye; Eva Howard, aye; Steve Hurd, aye.

Also participating in executive session was Bethany Schultz.

Adjournment from Executive Session

A motion was made by Steve Hurd and seconded by Dixie Gabbard to adjourn from executive session at 3:25 pm with no action taken.

Roll Call: Dixie Gabbard, aye; Eva Howard, aye; Steve Hurd, aye

The meeting was adjourned at 3:26 pm

Policy Review Committee Meeting Minutes
August 2, 2018

Attending: Eva Howard, Lisa Hoying, Allie Shafer, Lauran Motte and Bethany Schultz

The meeting was convened at 4:00 pm in the superintendent's office.

Policies Reviewed:

Policy	Review Reason	Outcome
Personnel Policies and Procedures Section 2 Table of Contents	Proposed addition: 2.19 Employee Compensation	✓
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2.19 Compensation Policy	New Policy, to address compensation of employees	✓ Added additional language for clarification purposes
Personnel Policies and Procedures Section 3 Table of Contents	Proposed addition: 3.12 policy was added under previous superintendent but	✓

	the content page was not updated. 3.13 New policy required for CB's to address provider overtime.	
3.13 Independent Provider Overtime	New Policy, to address protocol for processing provider overtime.	✓

The Policy Review Committee will recommend the board approve the changes as presented with corrections as noted during the review.

Having no further business come before the committee the meeting was adjourned at 5:21 pm.

Preble CBDD
REVENUE AND EXPENDITURE REPORTS – June 2018
Monthly Report

Revenues (Total CY2018 Budget \$2,536,904) (92.4% collected):

LEVY – General Property - Our budget this year is \$1,599,027 excluding the 1.9 mil additional that was voted in November 2017, after the budget was completed and approved by the County Commissioners. We received \$1,872,732 in March and expect to receive our second deposit in August.

This is our share of the revenue collected from property owners in Preble County based on levies successfully passed in prior years. It is paid twice a year, typically in March and in August.

LEVY – Rollback –Our budget this year is \$230,951 and we received \$0 in June.

This is our share of the revenue collected from property owners in Preble County based on levies successfully passed in prior years

DODD SUBSIDIES – \$0 in revenue was received in June. For 2018, we projected \$212,082 in subsidy revenue.

The Ohio Department of Developmental Disabilities (DODD) pays Service and Support and 501 Subsidies that benefit adult services and adults receiving Case Management services; Tax equity payments which were a part of a Medicaid re-design per House Bills 405 and 94 that were passed in 2001 to aid tax poor counties.

TITLE XX – \$0 in revenue was received in June. Our budget this year for this line item is \$17,000.

This federal grant supports early intervention services for individuals in our program. We receive this payment quarterly.

Title XIX – TARGETED CASE MANAGEMENT – We received \$2,338 in revenue for the month of June. For 2018, we budgeted \$275,000 for this line item.

Medicaid reimburses us for the work performed by our Service & Support Administrator based on case notes detailing service delivery.

Gifts and Donations– We have received \$0 in miscellaneous revenue in June and budgeted only \$190 for this line item.

Other State Receipts – We've budgeted \$30,000 in miscellaneous revenue from DODD. We collected \$0 in June.

LEVY – Trailer Tax Settlement – We have received a total of \$0 in levy deposits for this line item this month. Our budget this year is \$1,998.

This is our share of the revenue collected from property owners in Preble County based on levies successfully passed in prior years

ICF/DD Reimbursement – We received \$0 in the month of June.

These are individuals with developmental disabilities who are employed at the workshop, but who live in one of the group homes owned by Community Concepts.

WAIVER ADMINISTRATION –This year we budgeted \$115,000 for this line item. We received \$0 in June.

The Ohio Department of Developmental Disability (DODD) pays Waiver Administration based on time studies prepared by staff to help defray the cost of Administering I/O and Level One waivers. We receive this payment quarterly.

Refunds – We received \$1,572 in refunds in June and budgeted \$500 for the year.

Local Other Receipts – We have received a total of \$1,198 for the month of June.

Expenditures (Target 50% - Total CY2018 Expenditures Budget \$3,356,995):

PAYROLL – There were \$73,001 in salaries posted in the month of June. We budgeted \$699,240 for CY2018 based on projected CY2018 staffing needs. June was a three payroll month

PERS – The amount contributed to the PERS pension plans in the month of June is \$12,982. Our budget for the year is \$142,810.

MEDICARE – Of the \$10,139 in budgeted in Medicare benefits, we spent \$1,020 this month.

WORKERS' COMPENSATION – We budgeted at \$14,473 for 2017. \$0 were spent this month.

UNEMPLOYMENT COMPENSATION – There were \$0 in payments made for Unemployment Compensation this month.

HEALTH INSURANCE – Of the \$313,469 in budgeted health care benefits, we spent \$17,956 in health insurance during the month of June.

DENTAL INSURANCE – Of the \$14,849 in budgeted dental benefits, in June we spent \$1,003.

SUPPLIES – In June, we spent a total of \$258 of our annual budget of \$12,000. Supply costs are composed mostly of office supplies.

EQUIPMENT – Total equipment costs for this month were \$0. We budgeted \$7,500 for equipment purchases throughout the year.

CONTRACT REPAIRS – We budgeted \$5,000 for contract repairs this year and spent \$0 in June.

CONTRACT SERVICES – In June, we spent a total of \$20,808. Our 2018 annual projection for this line item is \$226,198. This line item pays for utilities and other contracted services.

RENTALS – We budgeted \$51,965 for our 2018 rental payment for SSA and Administrative office space. A total of \$0 was distributed in June to comply with our rental agreement for 2018. Rental payments are made on a quarterly basis.

ADVERTISING & PRINTING – We expended \$0 from this line item in the month of June for misc. charges. Our budgeted total is \$1,000 for the year.

TRAVEL & EXPENSES – The \$875 in travel costs for June were primarily for employee mileage reimbursements and training / seminar registration costs. This year we budgeted \$30,000 for this line item.

TRANSPORTATION – We totaled \$0 in transportation costs this month. Our budget for the year is \$5,000. We use this line item to pay for repairs and materials for our transportation fleet.

OTHER EXPENSES – The \$280,170 budgeted for this account, is used primarily for Administration Fees, dues and memberships. We spent \$17,045 in June.

GASOLINE – Our annual budget for fuel in 2018 is \$2,000 and in June we spent \$65 from this line item.

SPECIAL OLYMPICS - Adult – We added this line item in 2013 to account for the expenditures associated with donations and other monies collected for Adult Special Olympics. We budgeted \$0 for 2018.

SPECIAL OLYMPICS – Youth – We added this line item in 2014 to account for the expenditures associated with donations and other monies collected for Children's Special Olympics. We budgeted \$0 for 2018.

HOUSING – We added this line item in 2016 to account for the expenditures associated with houses, including vacancies. We budgeted \$47,900 in 2018 and expended \$1,960 in June.

WAIVER MATCH – In 2017, waiver match was removed from the "Other Expenses" line and given its own line. We budgeted \$1,498,282 in Waiver Match for 2018, which includes an adjustment made by the commissioner due to anticipated end of year 2017 funds, and expended \$0 in June. Waiver Match is paid on a quarterly basis.

**Preble CBDD
General Fund - Cash Flow Statement
CY2018 - As of 06.30.18**

	Actual 1st Quarter	Actual April	Actual May	Actual June	Actual 2nd Quarter	Actual 3rd Quarter	Actual 4th Quarter	Actual Year to Date	Budgeted Annual Total
Beginning Fund Balance	\$ 2,183,777.95	\$ 3,833,357.81	\$ 3,906,785.24	\$ 3,777,477.56	\$ 3,833,357.81	\$ 3,635,608.83	\$ 3,635,608.83	\$ 2,183,777.95	\$ 2,183,777.95
Revenue	2,070,010.55	225,754.16	43,170.77	5,109.19	274,034.12	-	-	2,344,044.67	2,536,904.69
Expenditures	420,430.69	152,326.73	172,478.45	146,977.92	471,783.10	-	-	892,213.79	3,356,995.69
Ending Fund Balance	\$ 3,833,357.81	\$ 3,906,785.24	\$ 3,777,477.56	\$ 3,635,608.83	\$ 3,635,608.83	\$ 3,635,608.83	\$ 3,635,608.83	\$ 3,635,608.83	\$ 1,363,686.95

08.14.18

These financial statements are presented in accordance with the requirements of the Preble County Board of DD which may differ from generally accepted accounting principles. Accordingly, these financial statements are not designed for those who are not informed about such differences.

**Preble County Board of DD
General Fund Revenue Report
CY2018 - As of 06.30.18**

Acct #	Description	Appropriations					Total Received to				Balance to Receive		
		CY2018	1ST QTR	Recvd 04/18	Recvd 5/18	Recvd 6/18	2ND QTR	3RD QTR	4TH QTR	Date		% Received	
400-010011	Levy-General Prop.	\$ 1,599,027.71	\$ 1,872,732.65	-	-	-	-	-	-	\$ 1,872,732.65	117.1%	(273,704.94)	
400-012061	Levy- Rollback	230,951.81	-	144,493.34	-	-	144,493.34	-	-	144,493.34	62.6%	86,458.47	
400-010021	Tangible Personal Property	-	-	-	-	-	-	-	-	-	n/a	-	
400-021357	State DD Payments	212,082.00	53,091.76	53,376.92	-	-	53,376.92	-	-	106,468.68	50.2%	105,613.32	
400-021367	Title XX	17,000.00	2,465.76	-	2,395.71	-	2,395.71	-	-	4,861.47	28.6%	12,138.53	
400-021362	Title XIX - Case Management	275,000.00	17,586.93	20,945.76	-	2,338.14	23,283.90	-	-	40,870.83	14.9%	234,129.17	
400-010018	Public Utilities Reimbursement	-	-	-	-	-	-	-	-	-	n/a	-	
400-010023	TPP Tax Replacement	-	-	-	-	-	-	-	-	-	n/a	-	
400-025467	Gifts and Donations	190.00	1,000.00	-	51.49	-	51.49	-	-	1,051.49	553.4%	(861.49)	
400-025486	Other State Receipts	30,000.00	1,500.00	1,500.00	-	-	1,500.00	-	-	3,000.00	10.0%	27,000.00	
400-010025	Trailer Tax Settlement	1,998.17	2,537.91	-	-	-	-	-	-	2,537.91	127.0%	(539.74)	
400-015121	Title XIX - Day Hab/Transportation	-	-	-	-	-	-	-	-	-	n/a	-	
400-015144	ICF/IMR Reimbursement	-	50,050.08	-	-	-	-	-	-	50,050.08	n/a	(50,050.08)	
400-021368	Waiver Administration	115,000.00	26,908.42	-	30,810.14	-	30,810.14	-	-	57,718.56	50.2%	57,281.44	
400-024452	HMG Part C	54,155.00	13,003.98	4,903.14	8,953.56	-	13,856.70	-	-	26,860.68	49.6%	27,294.32	
450-025489	Refunds	500.00	29,133.06	35.00	931.87	1,572.34	2,539.21	-	-	31,672.27	6334.5%	(31,172.27)	
450-024444	Paybacks	-	-	-	-	-	-	-	-	-	n/a	-	
450-025491	Rent	-	-	-	-	-	-	-	-	-	n/a	-	
450-025486	Local Other Receipts	1,000.00	-	-	28.00	1,198.71	1,226.71	-	-	1,226.71	122.7%	(226.71)	
400-025500	Special Olympics	-	-	-	-	-	-	-	-	-	n/a	-	
400-025499	Special Olympics - Young Athletes	-	-	500.00	-	-	500.00	-	-	500.00	n/a	(500.00)	
Total Revenue		\$ 2,536,904.69	\$ 2,070,010.55	\$ 225,754.16	\$ 43,170.77	\$ 5,109.19	\$ 274,034.12	\$ -	\$ -	\$ 2,344,044.67	92.4%	\$ 192,860.02	
										foot		2,344,044.67	
												50.0%	Target

These financial statements are presented in accordance with the requirements of the Preble County Board of DD which may differ from generally accepted accounting principles. Accordingly, these financial statements are not designed for those who are not informed about such differences.

**Preble County Board of DD
General Fund Expenditures Report
CY2018 - As of 06.30.18**

Acct #	Description	Appropriations CY2018					Spent 6/18	2ND QTR	3RD QTR	4TH QTR	Total Spent to Date	% Spent	Balance Remaining								
		1ST QTR	Spent 4/18	Spent 5/18	Spent 6/18	Spent 6/18															
101002	Salaries - Employees	699,240.03	\$ 139,227.25	49,310.09	48,865.77	73,001.24	\$ 171,177.10	\$ -	\$ -	\$ 310,404.35	44.4%	\$ 388,835.68									
102020	PERS	142,810.00	30,587.08	8,973.03	10,476.84	12,982.81	32,432.68	-	-	63,019.76	44.1%	79,790.24									
103030	Medicare	10,139.00	1,908.71	676.80	670.40	1,020.34	2,367.54	-	-	4,276.25	42.2%	5,862.75									
104040	Workers' Comp.	14,473.00	-	-	-	-	-	-	-	-	0.0%	14,473.00									
105050	Unemployment	1,000.00	-	-	-	-	-	-	-	-	0.0%	1,000.00									
106060	Health Insurance	313,469.00	66,925.91	37,195.89	17,992.25	17,956.50	73,144.64	-	-	140,070.55	44.7%	173,398.45									
106061	Dental Insurance	14,849.00	2,947.60	952.86	1,003.42	1,003.42	2,959.70	-	-	5,907.30	39.8%	8,941.70									
112170	Supplies	12,000.00	812.39	114.98	860.66	258.66	1,234.30	-	-	2,046.69	17.1%	9,953.31									
112182	Materials	-	-	-	-	-	-	-	-	-	n/a	-									
122640	Equipment	7,500.00	-	-	-	-	-	-	-	-	0.0%	7,500.00									
113204	Contract - Repairs	5,000.00	-	-	250.00	-	250.00	-	-	250.00	5.0%	4,750.00									
113200	Contract - Services	226,198.00	55,963.39	14,903.24	33,874.95	20,808.00	69,586.19	-	-	125,549.58	55.5%	100,648.42									
113337	Rental Expenses	51,965.00	12,396.25	12,266.25	-	-	12,266.25	-	-	24,662.50	47.5%	27,302.50									
116510	Advertising	1,000.00	251.64	28.00	208.94	-	236.94	-	-	488.58	48.9%	511.42									
115500	Travel & Expense	30,000.00	2,927.68	684.84	1,047.04	875.06	2,606.94	-	-	5,534.62	18.4%	24,465.38									
113483	Transportation	5,000.00	300.94	1,111.50	-	-	1,111.50	-	-	1,412.44	28.2%	3,587.56									
123660	Capital Improvements	-	-	-	-	-	-	-	-	-	n/a	-									
121551	Other Expenses	280,170.00	95,280.98	25,989.76	53,740.04	17,045.17	96,774.97	-	-	192,055.95	68.5%	88,114.05									
119530	Gasoline	2,000.00	101.75	119.49	26.38	65.84	211.71	-	-	313.46	15.7%	1,686.54									
121588	Special Olympics	-	-	-	-	-	-	-	-	-	n/a	-									
121587	Special Olympics - Youth	-	-	-	-	-	-	-	-	-	n/a	-									
113276	Housing Management	41,900.00	10,799.12	-	3,461.76	1,960.88	5,422.64	-	-	16,221.76	38.7%	25,678.24									
113371	Waiver Match	1,498,282.66	-	-	-	-	-	-	-	-	0.0%	1,498,282.66									
Total Expenditures											\$ 3,356,995.69	\$ 420,430.69	\$ 152,326.73	\$ 172,478.45	\$ 146,977.92	\$ 471,783.10	\$ -	\$ -	\$ 892,213.79	26.6%	\$ 2,464,781.90
											foot \$	892,213.79	50.0%	Target							

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Budgeted Waiver match allocations have been adjusted based on figures approved by commissioners.