

Preble County Board of Developmental Disabilities
Board Meeting Minutes
November 16, 2023

BOARD IN-SERVICE: Advocacy/Synergy- Maria Morgan Community Connections Coordinator and Advocates experience & participation from Synergy Conference

The Preble County Board of Developmental Disabilities held their monthly Meeting on Thursday November 16, 2023 at 200 Eaton Lewisburg Road; Eaton, Ohio. The meeting was called to order at 6:00 p.m. by Ms. Garrett.

I. ROLL CALL

Stephanie Garrett; yes Jodi Long; yes Curt McNew; yes
Angela Wilson; yes Jacob Kovach; absent with prior notice

II. PRAYER

Ms. Garrett led the Board in prayer.

III. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in by reciting the Pledge of Allegiance, led by Ms. Garrett.

IV. INTRODUCTION OF STAFF/GUESTS

Brian Green, Superintendent; Ashley Fuller, EI Manager; Brooke Warren, SSA Manager; Kathy Greenawalt-Cherry, EI Director; Maria Morgan, Community Connections Coordinator; Melissa Nichols, Communications Manager; Sandy Landers, Business Manager; Stacy Pettit, H.R. Director and Hollie Morgan, Executive Assistant.
Guests- Kathy Bishop, Sidney Hoskins, Christina Banks and Brook Lawson.

V. PRESENTATION BY GUESTS

None

VI. PRESENTATION OF MINUTES

The minutes of October 16, 2023 Board Meeting were reviewed. A motion was made by Jodi Long and seconded by Angela Wilson to approve the **Regular Board Meeting Minutes of the October 16, 2023 meeting** as presented.

Ms. Garret asked for a voice vote. Motion carried.

VII. PRESENTATION OF FINANCIAL REPORTS

Sandy Landers gave an overview of the monthly financial report for the month of October 2023. A motion was made by Angela Wilson and seconded by Curt McNew to approve the **October 2023 Financial Report** as presented.

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes Jodi Long; yes Curt McNew; yes
Angela Wilson; yes Jacob Kovach; absent

VIII. OLD BUSINESS

Mr. Green gave a brief update on building plans.

IX. NEW BUSINESS

A. Proposal- Butler County EISC Services

A motion was made by Mr. McNew and seconded by Jodi Long approving the Butler County EISC Services as presented.

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes Jodi Long; yes Curt McNew; yes
Angela Wilson; yes Jacob Kovach; absent

B. Proposal- 2024 Contract & Service Agreement Renewals

A motion was made by Ms. Long and seconded by Ms. Wilson approving continuing services with vendors as presented with costs not to exceed the amount on contracts with service providers.

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes Jodi Long; yes Curt McNew; yes
Angela Wilson; yes Jacob Kovach; absent

F. Leadership Reports

Ms. Fuller shared she has been assisting with initial intake on behalf of EI families as Butler County is wrapping up their contract for the year.

She attended a Regional Ohio Children’s Trust Fund meeting with discussion on the new department of Children and Youth, the Early Intervention part will be the last to switch over. For the agencies that have moved, they are seeing better collaboration.

They are working on having a central number for families in 2025 to call and ask questions so they can be directed to the appropriate resource.

Ms. Fuller shared she and her husband are expecting another child in June.

Ms. Greenawalt-Cherry shared her work continues with creating, organizing for efficiency with the EI department along with working with the two new Developmental Specialists to ensure they are where they need to be once, they have completed their probationary periods.

She and Ashley will meet mid-December to begin planning for 2024- new rule in July will be forthcoming. Most of the changes will take place with Service Coordination, forms will need to be tweaked and what training do our staff need to learn and grow.

Ms. Warren shared her team is now using the new OISP template through Brittco and will be moving the old plans over as well.

The plan of corrections has been submitted to the Accreditation team.

She and the appointed SSA’s will be meeting on the 28th with the guests from last weeks meeting to give additional information along with sharing of resources we can offer and answer any other questions they may have.

She is also happy as new SSA's will be on boarding and will take the children and hybrid roll.

Ms. Morgan shared Advocacy held their last meeting for the year today while 50 +participants enjoyed "Cooking with Jane".

Ms. McCarty from Once Around also came and gave presentation to the group on food bank resources and other fun cooking ideas.

Special Olympics basketball teams are in their 3rd week of practice still determining abilities of individuals.

Ms. Nichols announced Maria Morgan was nominated for the local coordinator of the year award through Special Olympics.

Her work with "branding" continues and the new website will be up by the end of the year.

Ms. Pettit was happy to announce she will be on boarding 3 new SSA the month of November and December.

She has also been working with the Prosecutor's office with a standardized contract that will be used from here on out.

Miami County has approved and will be paying for her to attend an HR conference/meeting in Austin regarding how Issue 2 will impact County Boards and how compliance will look like. She will also be attending OACB conference in April regarding policies and procedures.

Mr. Green shared OACB has open board member positions and they would like to have more County Board representation. If any one is interested to let him know. He also shared if the Board is adjourned in time, Project Life is having their "open house" this evening until 7:30 p.m.

G. Ethics Approvals

None

H. Personnel Actions

New Hires:

- a. Paige Engel, SSA- 11.27.2023
- b. Isabel Hall, SSA- 12.11.2023
- c. Jennifer Snapp, SSA-12.11.2023

Open Positions:

SSA- 1 Full Time

Service Coordinator/Admin- 1 Full Time- On Hold

Behavior Support Coordinator- 1 Full Time

I. Policies/Procedures

A motion was made by Jodi Long and seconded by Curt McNew approving the new 112 Remote Attendance at Board Meetings policy as presented.

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes	Jodi Long; yes	Curt McNew; yes
Angela Wilson; yes	Jacob Kovach; absent	

X. OTHER

XI. COMMENTS

XII. EXECUTIVE SESSION

A motion was made by Curt McNew and seconded by Jodi Long to enter into Executive Session at 7:04 p.m. to consider the employment and/or dismissal of a public employee per ORC 121.22 (G)(1).

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes	Jodi Long; yes	Curt McNew; yes
Angela Wilson; yes	Jacob Kovach; absent	

Adjournment from Executive Session

A motion was made by Mr. McNew and seconded by Jodi Long to adjourn from Executive Session at 7:26 pm.

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes	Jodi Long; yes	Curt McNew; yes
Angela Wilson; yes	Jacob Kovach; absent	

A motion was made by Jodi Long and seconded by Angela Wilson giving Superintendent Green a 4% increase along with a 2-year contract extension.

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes	Jodi Long; yes	Curt McNew; yes
Angela Wilson; yes	Jacob Kovach; absent	

XIII. NEXT MEETING: Thursday November 16, 2023- In-service at 5:30 and Board meeting at 6:00 p.m.

XIV. ADJOURNMENT

A motion was made by Angela Wilson and seconded by Jodi Long to adjourn the meeting at 7:29 p.m.

Ms. Garrett asked for a voice vote. Motion carried.