

Preble County Board of Developmental Disabilities
Board Meeting Minutes
November 20, 2025

BOARD IN-SERVICE: Overview of Advocacy and Synergy Conference - Advocacy/Synergy
Avery Huff; Community Relations Manager
Bailie Frazier; Service and Support Administrator
Savannah Thompson; Service and Support Administrator

The Preble County Board of Developmental Disabilities held their monthly Meeting on Thursday November 20, 2025, at 112 W. Main Street; Eaton, Ohio. The meeting was called to order at 6:01 p.m. by Ms. Garrett.

I. ROLL CALL

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes Jason Heggs; excused

II. PRAYER

Jodi Long led the Board in prayer.

III. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in by reciting the Pledge of Allegiance, led by Mike Blakeley.

IV. INTRODUCTION OF STAFF/GUESTS

Brian Green, Superintendent; Brooke Warren, SSA Manager; Kathy Greenawalt-Cherry; El Director; Avery Huff, Community Relations Manager; Steve McEldowney, Business Director; Stacy Pettit, H.R. Director; Danielle Denlinger, Administrative Assistant; Bailie Frazier, SSA; Savannah Thompson, SSA; Elizabeth Bresher, Individual Served; Katy Bishop, Individual Served; Jerry Davis, Individual Served; Kali Drewry, Individual Served; Dale Drewry; Parent of Individual Served

V. PRESENTATION BY GUESTS

None

VI. PRESENTATION OF MINUTES

The minutes of October 16, 2025, Board Meeting were reviewed. A motion was made by Jodi Long and seconded by Mike Blakeley to approve the **Regular Board Meeting Minutes of the October 16, 2025, meeting** as presented.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; abstain
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

VII. PRESENTATION OF FINANCIAL REPORTS

Steve McEldowney gave an overview of the monthly financial report for the month of October 2025. A motion was made by Mike Blakeley and seconded by Angie Wilson to approve the **October 2025 Financial Report** as presented.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

VIII. NEW BUSINESS

- A. Commissioner and Budget Recap: Recap and overview of the November commissioner and budget meetings.
- B. 2025 Preble County Christmas Eve Holiday Closure: Discussion of the board closing on Christmas Eve, December 24, 2025.
- C. 2026 Calendar of Operation: The Superintendent recommends the Board approve the 2026 Calendar of Operation as presented.

The 2026 Calendar of Operation was reviewed. A motion was made by Mike Blakeley and seconded by Jodi Long to approve the 2026 Calendar of Operation as presented.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

- D. 2026 Board Meeting and In-Service Schedule: The Superintendent recommends the Board approve the 2026 Board Meeting and In-Service Schedule as presented.

The 2026 Board Meeting and In-Service Schedule was reviewed. A motion was made by Jodi Long and seconded by Angie Wilson to approve the 2026 Board Meeting and In-Service Schedule as presented.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

- E. 2026-2028 Strategic Plan:** The Superintendent recommends that we adopt the 2026-2028 Strategic Plan.

The 2026 -2028 Strategic Plan was presented and reviewed. A motion was made by Eva Howard and seconded by Mike Blakeley to approve the 2026-2028 Strategic Plan as presented.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

- F. Proposal Employee Compensation Increase:** The Superintendent recommends that we adopt a proposed salary increase of 3.5% for 2026.

A motion was made by Mike Blakeley and seconded by Eva Howard to approve a proposed salary increase of 3.5% for 2026.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

- G. Proposal Compensation Structure Increase:** The Superintendent recommends that we adopt a proposed compensation structure increase for 2026.

A motion was made by Jodi Long and seconded by Jacob Kovach to approve a proposed compensation structure increase of 3% for 2026.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

- H. Proposal PCBDD-MCBDD Shared Services Agreement: The Superintendent recommends the Board approve the proposal for PCBDD-MCBDD Shared Services Agreement as presented.

A motion was made by Angie Wilson and seconded by Mike Blakeley to approve the proposed PCBDD-MCBDD Shared Services Agreement.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

- I. Personnel Actions:

New Hires:

None

Resignations:

None

Open Positions:

Behavior Support Coordinator, Full-Time- New
Early Intervention Manager, Full-Time; Replace- Fuller HOLD
SSA, Full-Time; Replace- HOLD
SSA, Full-Time; Replace- Armstead HOLD
SSA, Full-Time; Replace- Forney HOLD

Promotions/Transfers:

None

- J. Policies/Procedures:

Change to Policy

112- Remote Attendance at Board Meetings

309- Paid Leave

Policies Rescinded

901- Recreation Transportation

New Policy

None

Date Change and Reformatting Only

None

A motion was made by Jodi Long and seconded by Mike Blakeley to approve the changes made to the listed policies.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes	Jodi Long; yes	Angela Wilson; yes
Jacob Kovach; yes	Mike Blakeley; yes	Eva Howard; yes
Jason Heggs; excused		

Motion carried.

IX. LEADERSHIP REPORTS

Ms. Pettit reported that benefits enrollment is currently on hold due to the county's need to reschedule meetings. She also noted that compensation increase submissions are due to the Auditor's office tomorrow and will be sent following the board meeting. Finally, she expressed appreciation to the leadership team for their efforts on the Strategic Plan and acknowledged the positive feedback received from the board.

Ms. Warren reported that the SSA department is currently very busy, as the end of the year typically brings numerous plans and related responsibilities. She noted that she is continuing to update review tools to ensure plans remain aligned with state regulations. Additionally, she shared that she has trained an SSA to assist with plan reviews.

Ms. Greenawalt-Cherry reported that referrals have decreased by approximately 3%. She noted that she met with Administrative Assistant Danielle Denlinger to verify the accuracy of the monthly service report. Additionally, she shared that she and her team have been visiting local daycares to distribute PCBDD merchandise and provide information about available resources for families interested in services. She also mentioned ongoing planning for the Early Intervention department for 2026 and confirmed that newly hired Developmental Specialist Denae Bratton is actively working on obtaining certification from the Department of Youth and Children for her DS role.

Ms. Huff reported that she has been actively working on the Strategic Plan and expressed gratitude to the leadership team for their valuable feedback. She announced that she is now an official member of Rotary, having been pinned at the most recent meeting. She also shared her continued involvement with Leadership Preble, noting the insights gained from the group, as well as her participation in the OACB Conference held on November 20. Lastly, Ms. Huff stated that Eaton Elementary has invited the organization to speak to students about advocacy awareness and provide resources for families. She is preparing a presentation for the school scheduled for December 1.

Mr. McEldowney provided a brief update on the October and November meetings with the commissioners. He noted that the business office remains busy finalizing 2025 purchase orders and initiating new ones for 2026. Additionally, he confirmed that the budget has recently been entered into the county system.

Mr. Green did not have any new updates to share with the board.

X. OTHER

None

XI. COMMENTS

None

XII. EXECUTIVE SESSION: Motion to enter into executive session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

A motion was made by Jacob Kovach and seconded by Mike Blakeley to enter into Executive Session at 7:11 p.m.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

XIII. ADJOURNMENT FROM EXECUTIVE SESSION

A motion was made by Jodi Long and seconded by Jacob Kovach adjourning from Executive Session at 7:52 p.m.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

Other Business from Executive Session

A. Proposal for Superintendent Increase and Contract

A motion was made by Jacob Kovach and seconded by Mike Blakeley to renew Superintendent Brian Green's contract until the year 2030 and increase his compensation by 3.5%.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard; yes
Jason Heggs; excused

Motion carried.

XIV. NEXT MEETING: Thursday, January 15 at 6:00 p.m. – WestCON In-Service at 5:30 p.m.

XV. ADJOURNMENT

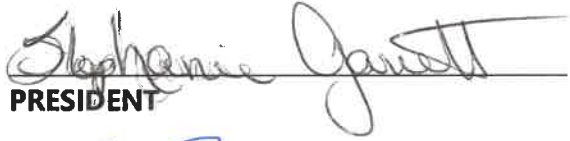
A motion was made by Mike Blakeley and seconded by Angie Wilson to adjourn the meeting at 7:55 p.m.

Ms. Garrett asked for a roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes
Jacob Kovach; yes Mike Blakeley; yes Eva Howard, yes
Jason Heggs; excused

Motion carried. Meeting adjourned.

Minutes approved:


PRESIDENT

1/29/26
DATE


RECORDING SECRETARY

1/29/26
DATE