

Preble County Board of Developmental Disabilities
Board Meeting Minutes
February 20, 2025

BOARD IN-SERVICE: West Central Ohio Network (WestCON)-Lynn Wolters, Executive Director

The Preble County Board of Developmental Disabilities held their monthly Meeting on Thursday February 20, 2025 at 112 W. Main Street; Eaton, Ohio. The meeting was called to order at 6:05 p.m. by Ms. Garrett. Jacob Kovach attended via Zoom. Mike Blakeley gave prior notice of his absence.

I. ROLL CALL

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes Eva Howard; yes
Curt McNew; yes Jacob Kovach; yes Mike Blakeley; abs

II. PRAYER

Mr. McNew led the Board in prayer.

III. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in by reciting the Pledge of Allegiance, led by Ms. Wilson.

IV. INTRODUCTION OF STAFF/GUESTS

Brian Green, Superintendent; Melissa Nichols, Communications Manager; Stacy Pettit, HR Director and Hollie Morgan, Executive Assistant. Sandy Landers, Business Manager attended via zoom.

V. PRESENTATION BY GUESTS

None

VI. PRESENTATION OF MINUTES

The minutes of January 16, 2025 Board Meeting were reviewed. A motion was made by Jacob Kovach and seconded by Jodi Long to approve the **Regular Board Meeting Minutes of the January 16, 2025 meeting** as presented.

Ms. Garrett asked for a voice vote. Motion carried.

VII. PRESENTATION OF FINANCIAL REPORTS

Sandy Landers gave an overview of the monthly financial report for January 2025. A motion was made by Angela Wilson and seconded by Curt McNew to approve the **January 2025 Financial Report** as presented.

Ms. Garrett asked for roll call.

Stephanie Garrett; yes Jodi Long; yes Angela Wilson; yes Eva Howard; yes
Curt McNew; yes Jacob Kovach; yes Mike Blakeley; abs

Motion carried.

VIII. OLD BUSINESS

Mr. Green shared the following update on the ASK Playground Restroom project.

- Completed walk through inspection with site supervisor today
- Final inspection will be February 21, 2025
- Painting, grading of land and plant seed to occur when weather breaks
- Connect with Commissioners to schedule "grand opening" the month of March

IX. NEW BUSINESS

A. Ethics

None

B. Personnel Actions

New Hires:

Steve McEldowney	Shared Business Director	2/24/2025 PENDING
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Open Positions:

Administrative Assistant	Full-Time	Replace – Williams
Behavior Support Coordinator	Full-Time	New
Early Intervention Manager	Full-Time	Replace - Fuller
SSA	Full-Time	Replace – Engel
SSA	Full-Time	Replace – Abner

Promotions/Transfers:

None

Resignations/Contract Non-Renewal/Retirement/Termination

None

X. LEADERSHIP REPORTS

Mr. Green informed members SSA Manager, Ms. Warren, has been out this week due to illness. He also shared transfer of nine properties from RSSI to the HOP will be April 25th with the Board needing to pay first-year property tax.

Ms. Pettit shared her month has been full of employee relations- meeting with employees due to upcoming leave of absence due to births and/or medical.

Ms. Nichols shared she has been working on transitioning Special Olympics out of house-handing internal communication as well as removing SO from our website and other areas. Her work continues with a comprehensive communications plan in preparation for a levy year.

Ms. Greenawalt-Cherry shared she has been interviewing for the open EI manager position. She has been completing mid-year reports for state reporting and began compliance indicator- transition steps and services to preschool. She was happy to report we received 100% compliance for local education agency notification. Service Coordination is very busy with 10 new referrals. The "Winter" dance for birth to 5 is this evening.

Ms. Landers shared she has been working with Ms. Pettit with “on-boarding” tasks for Mr. McEldowney and will be spending several weeks with him to go over process and procedures upon his hire date.

XI. COMMENTS

None

XII. EXECUTIVE SESSION

A motion was made by Ms. Long and seconded by Ms. Wilson to enter into executive session at 6:42 p.m. to consider the employment and/or dismissal of a public employee per ORC 121.22 (G)(1).

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes	Jodi Long; yes	Angela Wilson; yes	Eva Howard; yes
Curt McNew; yes	Jacob Kovach; yes	Mike Blakeley; abs	

Motion carried.

XIII. ADJOURNMENT FROM EXECUTIVE SESSION

A motion was made by Ms. Long and seconded by Ms. Howard to adjourn from executive session at 7:58 p.m.

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes	Jodi Long; yes	Angela Wilson; yes	Eva Howard; yes
Curt McNew; yes	Jacob Kovach; yes	Mike Blakeley; abs	

Motion carried.

XIV. OTHER BUSINESS

A motion was made by Ms. Long and seconded by Ms. Howard to transition the Community Connections Facilitator position to a Community Relations Manager position with a cost to PCBDD of approximately \$103,029 per year.

Ms. Garrett asked for a roll call vote.

Stephanie Garrett; yes	Jodi Long; yes	Angela Wilson; yes	Eva Howard; yes
Curt McNew; yes	Jacob Kovach; yes	Mike Blakeley; abs	

Motion carried.

XV. NEXT MEETING: Thursday, March 20, 2025 at 6:00 p.m. – Strategic Plan In-Service at 5:30 p.m.

XVI. ADJOURNMENT

A motion was made by Ms. Long and seconded by Ms. Wilson to adjourn the meeting at 8:00 p.m.

Ms. Garrett asked for a voice vote. Motion carried.