

Preble County Board of Developmental Disabilities
Board Meeting Minutes
March 20, 2025

BOARD IN-SERVICE: Strategic Plan -Stacy Pettit, Human Resource Director

The Preble County Board of Developmental Disabilities held their monthly Meeting on Thursday March 20, 2025 at 112 W. Main Street; Eaton, Ohio. The meeting was called to order at 6:08 p.m. by Vice President Jodi Long. Eva Howard participated via zoom and Stephanie Garrett gave prior notice of absence

I. ROLL CALL

Stephanie Garrett; abs Jodi Long; yes Angela Wilson; yes Eva Howard; yes
Curt McNew; yes Jacob Kovach; yes Mike Blakeley; yes

II. PRAYER

Mr. McNew led the Board in prayer.

III. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in by reciting the Pledge of Allegiance, led by Mr. Blakeley.

IV. INTRODUCTION OF STAFF/GUESTS

Brian Green, Superintendent; Kathy Greenawalt-Cherry, EI Director; Melissa Nichols, Communications Manager; Stacy Pettit, HR Director, Steve McEldowney, Business Director and Hollie Morgan, Executive Assistant.

V. PRESENTATION BY GUESTS

None

VI. PRESENTATION OF MINUTES

The minutes of February 20, 2025 Board Meeting were reviewed. A motion was made by Jacob Kovach and seconded by Angela Wilson to approve the **Regular Board Meeting Minutes of the February 20, 2025 meeting** as presented.

Ms. Long asked for a voice vote. Mr. Blakeley sustained. Motion carried.

VII. PRESENTATION OF FINANCIAL REPORTS

Steve McEldowney gave an overview of the monthly financial report for January 2025. A motion was made by Mike Blakeley and seconded by Curt McNew to approve the **February 2025 Financial Report** as presented.

Ms. Long asked for roll call.

Stephanie Garrett; abs Jodi Long; yes Angela Wilson; yes Eva Howard; yes
Curt McNew; yes Jacob Kovach; yes Mike Blakeley; yes

Motion carried.

VIII. OLD BUSINESS

Mr. Green shared the following update on the ASK Playground Restroom project.

- Grand opening set for Friday March 28, 2025 at 11:00 am
- Automation for the doors have been set up
- Contractors will be repainting to match our color scheme
- JT Lawncare will complete landscape around the Restrooms

The following was shared regarding Levy

- Legislate updates
- We will continue to work with OACB

IX. NEW BUSINESS

A. Board Meetings

A motion was made by Mike Blakeley and seconded by Angela Wilson approving meeting 8 times per year as permitted by ORC 5126.029(A)(2) since the Superintendent is shared between Preble and Miami County, and the meetings currently scheduled for May, July and December 2025 be held if needed.

Ms. Long asked for roll call.

Stephanie Garrett; abs	Jodi Long; yes	Angela Wilson; yes	Eva Howard; yes
Curt McNew; yes	Jacob Kovach; yes	Mike Blakeley; yes	

Motion carried.

B. Ethics

None

C. Personnel Actions

New Hires:

Steve McEldowney	Shared Business Director	2/24/2025
Lisa Jones	Administrative Assistant	3/27/2025 PENDING

Open Positions:

Behavior Support Coordinator	Full-Time	New
Community Relations Manager	Full-Time	New
Early Intervention Manager	Full-Time	Replace – Fuller- HOLD
SSA	Full-Time	Replace – Engel- HOLD
SSA	Full-Time	Replace – Abner- HOLD

Promotions/Transfers:

None

Resignations/Contract Non-Renewal/Retirement/Termination

None

X. LEADERSHIP REPORTS

Mr. Green shared the following SSA updates due to Ms. Warren’s scheduled absence.

- Attended housing meeting with HOP and Chris Miley for smooth transition
- The department has been working through some difficult challenges regarding eligibility

Mr. Green informed the members he will be meeting with Attorney, Jill Hittle tomorrow regarding the transfer of the properties from RSSI to HOP effective April 25, 2005. LCNB is looking to install a panic button for our floor and we are looking at other safety procedures to put in place.

An annual report will be forthcoming to help share the organization's story.

Also, we will be partnering with multi-agencies in the County to participate in a "Parent's Night Out" on June 13, 2025 from 5p-8p at the Preble Mini Minds.

Ms. Greenawalt-Cherry shared she will be pausing on the EI Manager position and focusing on the program before hiring. Amy Kneisley, Developmental Specialist will be resigning from her position effective April 30. She praised the EI Department for their resilient flexibility due to the many changes with rules and team members leaving. Karen McCain has been providing administrative support to the department and her work has been very helpful.

On Monday, she will be teaching a college course to a disabilities group at Wright State and will be recruiting for interns.

Lastly, she has been on-boarding with Ashley Fuller, Developmental Specialist, during her probation period.

Ms. Nichols shared she has been busy with planning/ordering supplies for the Ask Playground grand opening along with promoting "DD Awareness" on social media. Ordering of business cards to reflect new address and working with Mr. Green on the Annual Report to share our story.

Ms. Pettit stated her focus is on recruiting and onboarding.

Mr. McEldowney reported he has been training with Sandy Landers. They have been running various reports while working on our 5-year cost reporting that is due the first of April. He will also be scheduling time with Karen McCain, for introductions with Courthouse employees.

XI. COMMENTS

None

XII. NEXT MEETING: Thursday, April 17, 2025 at 6:00 p.m. – HOP In-Service at 5:30 p.m.

XIII. ADJOURNMENT

A motion was made by Mr. Blakeley and seconded by Ms. Wilson to adjourn the meeting at 7:01 p.m.

Ms. Long asked for a voice vote. Motion carried.